

Agenda Item Form

Agenda Date: 4-27-04

Districts Affected: 3, 8

Dept. Head/Contact Information: Norman C. Merrifield, Director Parks and Recreation

Type of Agenda Item:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input checked="" type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other _____ | | |

Funding Source:

- ☐ General Fund
- ☐ Grant (duration of funds: _____ Months)
- ☒ Other Source: Funds

Legal:

☒ Legal Review Required Attorney Assigned (please scroll down): John Nance ☒ Approved ☐ Denied

Timeline Priority: ☒ High ☐ Medium ☐ Low # of days: _____

Why is this item necessary:

This is necessary to be able to fund three Neighborhood Outreach sites.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

None

Statutory or Citizen Concerns:

None

Departmental Concerns:

None

60 OT 101 214 1100 1007
INDEPENDENT WORKING

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY EL PASO:

That the Mayor be authorized to sign an application to the Wolslager Foundation ("Foundation") for a grant in the amount of \$54,000.00 to fund three Neighborhood Youth Outreach sites in various locations in the City of El Paso and that the Mayor be authorized to sign any required contracts and related documents accepting a grant for such amount or for any lesser amount approved by the Foundation. No City matching funds will be required.

ADOPTED this 27th day of April, 2004.

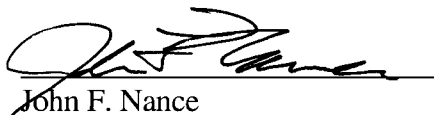
CITY OF EL PASO

Joe Wardy, Mayor

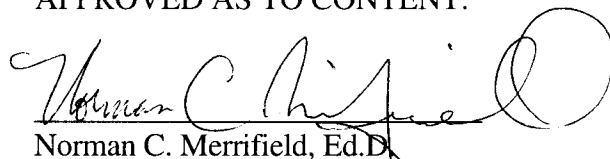
ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:


John F. Nance
Assistant City Attorney

APPROVED AS TO CONTENT:


Norman C. Merrifield, Ed.D.
Director
Parks & Recreation Department

GA 54-2004

GRANT APPLICATION REVIEW

DEPARTMENT

Parks And Recreation

TYPE OF GRANT

Private Foundation

CONTROL #

15

GRANTOR

The Wolslager Foundation

EFFECTIVE DATE

September 2005

Initiated Review April 20th, 2004
For Council, April 27th, 2004

MATCHING FUND REQ

☐ YES☒ NO

SOURCE OF FUNDS (GRANT AMOUNT, MATCHING, IN-KIND, INTERGOVERN.)

\$54,000 to fund (3)three Neighborhood Youth Outreach Sites in various locations in the City of El Paso.

PERSONNEL FUNDED BY GRANT

Yes. Detailed in Attachment (Supplementary Budget [template not for submission to foundation])

BRIEFLY DESCRIBE HOW GRANT WILL BE USED AND ANY SPECIAL CONDITIONS FOR GRANT:

Grant will be used to fund three locations for Dennis Elengold program (NYOP).

Please call Chris Cummings
when signed
ext. 4500

REVIEWED BY:

OMB

CHIEF FINANCIAL OFFICER

GRANTS ACCOUNTING MANAGER

CHIEF ADMINISTRATIVE OFFICER

GRANTS COORDINATOR

COMMENTS

ACTUALLY WAS IN-KIND MATCH OF \$221,000+, AFTER 1 YR
THEY WILL ASK (MOST LIKELY) FOR GENERAL FUND FUNDING, USER
FUNDS WOULD BE MY RECOMMENDATION. DA

**THE WOLSLAGER FOUNDATION
P.O. BOX 1191
SAN ANGELO, TX 76902**

**Phone 325 653-0478
Fax 325 486-9053**

Grant Proposal Cover Sheet

Date of Request: April 12, 2004

Name of Organization: City of El Paso-Parks & Recreation Department

Address of Organization: 2 Civic Center Plaza

El Paso, Texas 79901

Name of Program: Neighborhood Youth Outreach Program

Contact Information

Contact Person: Chris Cummings

Address: 2 Civic Center Plaza – 4th Floor

El Paso, Texas 79901

Phone #: (915)541-4500

Fax #: (915)541-4538

Email: cummingsca@ci.el-paso.tx.us

Amount Requested: \$54,000

Grant Period: September 1st 2004 to September 1st 2005

Executive Summary

Operating nine sites citywide at its peak in 2002, The Neighborhood Youth Outreach Program (NYOP) has recently had to limit its services to six sites in the past year. The recent loss of funding has resulted in a loss of services at three sites, **leaving approximately 200 children without any organized recreational opportunities.** These three sites, located in the South-Central area of the city, are AOY, Alamo and Guillen elementary schools. At any one time the six NYOP sites may be servicing between 650-800 youth. This becomes even more compelling in respect to the “bang-for the-buck” that the program achieves: For as little as 32¢ (and up to \$1.54 for field trips) per child, area youth are offered a wide variety of positive options for after-school activities. This proposal represents NYOP’S effort to regain ground lost to government cut backs and is a demonstration of our commitment to area youth.

By opening at least three sites (at a cost of \$18,000 per site) Dennis is planning a renaissance for his program. A sudden loss of nearly a third of the program funding from the El Paso Independent School District in 2003 has resulted in the lost sites. Through a budget tightening process, the six remaining sites are operating and meeting impressive output measures. Mr. Elengold has planned for this moment, when a concerted effort to bring his program back to it’s previous height, could be orchestrated. During the summer of 2004, NYOP will be applying for multiple grants, and taking on community partners to reach their goal. By demonstrating the value of the program to outside agencies (including private foundations and business sponsors) the program will make a strong case for increased and stable capacity support from both the City of El Paso and the El Paso Independent School District.

Agency Background and Qualifications

A new director for the Parks Department was hired in March of 2004. After having interim directors for nearly two years, a new parks director, though on the job for only two weeks, is breathing new life into the department. One hope of getting funding for NYOP is to raise the profile of the program and potentially increase support from within.

The Parks Department is creating more parks through an historic Quality of Life Bond Issue that passed in 2000 and provided \$75 million for the construction of new parks in the city. This initiative did not, however, provide funding for programmatic needs. As budgets have been scaled down from the federal, state and local levels in the past couple of years, programming has been adversely affected, and has lead municipalities like ours that once were able to support such programming, to seek funds outside of their organization, as this application reveals.

As part of the City of El Paso’s Parks and Recreation Department, the Neighborhood Youth Outreach Program (NYOP) has been serving at-risk and underserved youth for 17 years and has undergone an impressive expansion from two sites (located in parks facilities) in 1987 to nine sites (in both school and park locales) at the peak of operation, in 2002. Today there six sites in operation, though the program director, Dennis Elengold, is attempting a comeback, of sorts.

NYOP has the administrative capacity to manage a grant, if awarded, because of a relatively successful history with attracting funds from private foundations as well as from Community Development Block Grants (which require laborious reporting).

Need for Program & Problems Addressed

In 2003, El Paso was named the second safest city in the United States. Though no qualitative data exists to prove it, many in the local non-profit world believe that this is the result of youth-based programming by area agencies. As the non-profit world reels from economic downturn and cuts in government funding, many of the promising programs that helped El Paso achieve this status are reducing their outreach efforts. Inferring this, and observing recent reports by the Texas Juvenile Probation Department of rising trends in crime by juveniles in El Paso...

The highest percentage of first time referrals to juvenile probation in Texas [65%];

The highest proportion of violent offenders in Texas [28%], and;

One of the highest proportions of populations under 18 years old in Texas [33%]

...the loss of area youth programming in recent years has had a significant impact.

Funds are being sought to increase staff positions to operate programs, buy equipment, and bolster funding for field trips. Currently, many of the programs 17 staff members - whose professional backgrounds range from the medical field to professional wrestling - face the prospect of reduced work hours, which will result in less service for the youth of the area.

The recent loss of funding has resulted in a loss of services at three sites, **leaving approximately 200 children without any organized recreational opportunities.** These three sites, located in the South-Central area of the city, are AOY, Alamo and Guillen elementary schools.

South-central El Paso has among the highest rates of juvenile delinquency. NYOP targets at-risk juveniles who face: lack of parental involvement/supervision; poor academic achievement; a sense of purposelessness; violent/dangerous behavior; and drug abuse. Poverty, single parent households, child care waiting lists, Head Start waiting lists, lack of educational support services, unemployment, lack of public facilities, and gang activity all contribute to the increased juvenile delinquency rates in this area.

According to the El Paso Times *Census 2000* report, 33% of El Paso County's population is under the age of 18, representing the largest segment of the population by age category. Twenty-four percent of El Paso's residents live in poverty (many of those reside in the target area of this proposal). El Paso has the sixth lowest median income in the nation (\$28,236). Only 15% of the adult population has attained a Bachelors degree or higher. And perhaps most strikingly, 84% of El Paso County residents lived at the same location as the year before, revealing an astonishingly high rate of geographic immobility. This figure may indicate an inability of residents to attain employment and ultimately earn enough money to chose to move to new areas and experience broader horizons for their future.

Who and How Many Will be Served by NYOP

At any one time the six NYOP sites may be servicing between 650-800 youth. This becomes even more compelling in respect to the "bang-for the-buck" that the program achieves: For as little as 32¢ (and up to \$1.54 for field trips) per child, area youth are offered a wide variety of positive options for after-school activities. This proposal represents NYOP'S effort to regain ground lost to government cut backs and is a demonstration of our commitment to area youth.

In El Paso, the 79901 zip-code has one of the highest incidences of juvenile delinquency, and the least amount of resources to combat the problem. The programs that are currently implemented have a demonstratively successful and dramatic, positive impact since their inception nine years ago. Your contribution will help to fund the same resource network that will continue to contribute to the decline of juvenile delinquency in areas that have implemented this valuable community program.

Services Offered

The NYOP offers an array of services to children between the ages of seven to sixteen throughout El Paso. The program is designed to provide at-risk youth in high crime areas of the city an opportunity to engage in activities that reinforce the advantages of avoiding criminal behavior. Promoting responsible lifestyles, through mentoring and modeling practices infuses healthy recreation habits into the youth's lives. Through this program youth feel accepted by a group, thereby aiding to prevent gang membership. The activities are free, and as the director of the program, Dennis Elengold says, "The only fee we charge is a change in perception".

Among the program activities offered are organized intramural sports (basketball, volleyball, soccer, flag football, and kickball), indoor table games and tournaments, arts and crafts, developmental presentations, and movies. Some of the unique programs offered are coed golf, dance classes, karate and coed "Indoor Olympics". Special events like rodeos, Easter egg hunts, Halloween and Christmas parties are offered year-round.

Field trips have been a very effective activity, but have been the hardest hit by the budget shortfalls. Engaging in activities such as bowling, career awareness tours, mini golf, Viva El Paso concerts or a Sun Bowl visit expose the kids to the larger world around them. These children may only rarely get exposure to the outside reaches of their neighborhoods. By revealing what opportunity exists in their own city the youth may gain a new and expanded horizon, igniting their motivation, and offering them a glimpse of all of the possibilities around them.

Staff Qualification

Norman Merrifield -- Director of El Paso Parks and Recreation Department

Dr. Merrifield was at the Bloomington, Indiana Park and Recreation Department for 21 years, the last three as the director. The Bloomington system was nationally recognized in 2002. He has also been on the faculty at Vincennes University and park and recreation director at Fort Wayne, Indiana.

He has been a consultant to a number of park districts nationally and was national program chairman for the National Recreation and Park Association. He has a number of published state and national articles and directed national programs on park/school relationships and their importance in urban America.

Dennis Elengold -- Recreation Service Coordinator

Bachelor of Science - Physical Education; Specialization in Recreation

Mr. Elengold has 25 years of experience in the field of recreation.

He currently supervises a staff of 17 employees with degrees ranging from High School Diplomas to Bachelor's of Science and Master's Degrees in Physical Education.

The Benefits of the Neighborhood Youth Outreach Program

The program is designed to provide at-risk youth in high crime areas of the city an opportunity to engage in activities that reinforce the advantages of avoiding criminal behavior. Promoting responsible lifestyles, through mentoring and modeling practices infuses healthy recreation habits into the youth's

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Measures of Success

Besides surveys to gauge the levels and types of service offered to youth, follow-up questionnaires are sent to participants for up to five years to monitor the programs' effect on the participants as they reach adulthood. Past questionnaires revealed that former participants are now enrolled in college, living in other cities with healthy families, and are contributing to their communities by volunteering and opening their own businesses in their childhood neighborhoods. We hope to continue offering our participants a healthy childhood so that they will have a healthy and crime-free future.

Attachments

- A. *Financial Information Budget Form***
- B. *IRS Determination Letter Sating Non-Profit Status***
- C. *990 Form filed with IRS (N/A)***
- D. *Board Members List (Mayor & Council Chart)***
- E. *Most Recently Audited Financial Statement (N/A)***
- F. *Grant Affidavit***
- G. *Affiant Organization Form***

Wolslager Foundation
Grant Proposal Financial Information
Budget Form I

2004 Fiscal Year Budget Information	Overall Agency Budget (for year of requests)	Project Budget	Committed or Pending	This Grant Request
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INCOME

Donations	\$6,500 (Approx.)			
Income From Grants	\$1,000 (Tennis Foundation)	\$18,000	\$18,000	
		X		
		3		
Program Income	N/A.			
Federal Government	\$36,736 City Funds (Community Development)			
State & Local Government	\$221,315 City Funds (General Budget)			
Client Fees	N/A.			
United Way	N/A.			
Interest	N/A.			
other (if over \$2K)	N/A.			
This Grant Request	\$54,000	\$54,000		
Total	\$319,551			

Wolslager Foundation
Grant Proposal Financial Information
Budget Form 2

200__ Fiscal Year Budget Information	Overall Agency Budget (for year of requests)	Project Budget	Committed or Pending	This Grant Request
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Expenses

Personnel & Benefits	\$210,904	\$35,193	\$11,731	\$35,173
Consultants (fund raising)				
Audit & legal Fees				
Supplies	\$3806	\$680.67	\$226.89	\$680.67
Postage & Printing	\$2,419	\$426.81	\$142.27	\$426.81
Dues/ Memberships				
Professional Education	\$8,500	\$1500	\$500	\$1500
Travel in Town	\$5,100	\$900	\$300	\$900
Rent				
Telephone				
Insurance				
Utilities				
Other Occupancy Costs				
Equip maint/ rental/ purchase**				
other (if over \$2K)				
Field Trips (Buses)	\$11,900	\$2,100	\$700	\$2,100
Field Trips (Towns)	\$46,750	\$8,250	\$2,750	\$8,250
Recreation Supplies	\$22,522	\$4,026.33	\$1,342.11	\$4,026.33
Food + Beverage	\$5,100	\$900	\$300	\$900
First Aid Supplies	\$2,550	\$450	\$150	\$450
Total	\$319,551	\$54,426.81	\$18,142.27	\$54,426.81

** If this is request for equipment
then complete Budget form 3

Internal Revenue Service**Date:** April 15, 2004

City of El Paso Texas
% Comptroller's Office
2 Civic Center Plaza Rm. 202
El Paso, TX 79901-1153

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:

Brenda Fox 31-07209
Customer Service Representative

Toll Free Telephone Number:

8:00 a.m. to 6:30 p.m. EST
877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

74-6000749

Dear Sir/Madam:

This is in response to your request of April 15, 2004, regarding your organization's exemption from Federal income tax.

As a governmental unit or a political subdivision thereof, your organization is not subject to Federal income tax under the provisions of Section 115(1) of the Internal Revenue Code, which states in part:

"Gross income does not include income derived from ... the exercise of any essential governmental function and accruing to a State or any political subdivision thereof ..."

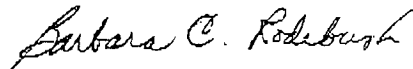
Because your organization is a governmental unit or a political subdivision thereof, its income is not taxable as explained above. Contributions used exclusively for public purposes are deductible under Section 170(c)(1) of the Code.

Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Your organization may obtain a letter ruling on its status under section 115 by following the procedures specified in Rev. Proc. 2002-1 or its successor.

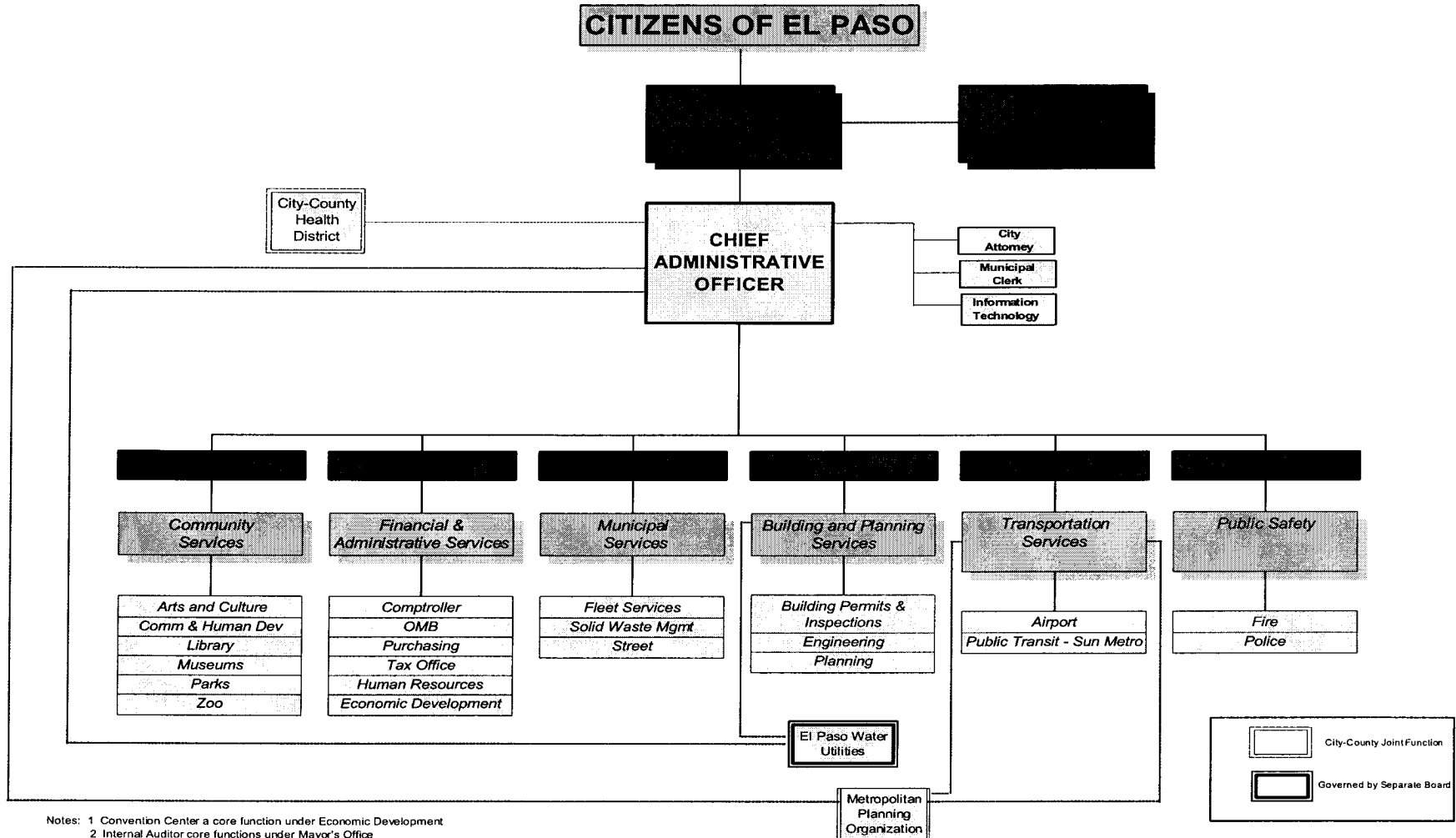
If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



for Janna K. Skufca, Director, TE/GE
Customer Account Services

CITY OF EL PASO ORGANIZATIONAL CHART



LIST OF PRINCIPAL OFFICIALS

JOE WARDY
MAYOR

CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

DANIEL S. POWER
DISTRICT NO. 5

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

PAUL J. ESCOBAR
DISTRICT NO. 6

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

VIVIAN ROJAS
DISTRICT NO. 7

JOHN COOK
DISTRICT NO. 4

ANTHONY COBOS
DISTRICT NO. 8

JAMES MARTINEZ
CHIEF ADMINISTRATIVE OFFICER

WILLIAM A. CHAPMAN
DEPUTY CAO / CFO – FINANCIAL & ADMINISTRATIVE SERVICES

EDWARD DRUSINA
DEPUTY CAO – MUNICIPAL SERVICES

THE WOLSLAGER FOUNDATION

GRANT AFFIDAVIT

BEFORE ME, the undersigned authority, on this day personally appeared the affiant, well known to me, who, being by me duly sworn, upon his oath, deposed and said:

1. IDENTIFICATION OF ORGANIZATION

A. Legal Name of Organization as stated on current IRS letter of Exemption:

City of El Paso (as stated in "Texas Sales and Use Tax Exemption Certificate")

Legal Address: Physical Location 2 Civic Center Plaza 4th Floor, El Paso, TX. 79901

Legal Address: Mailing Address 2 Civic Center Plaza 4th Floor, El Paso, TX. 79901

B. Telephone Number: (915)541-4500

C. Current President or Board of Directors: Mayor Joe Wardy

D. Current Executive Director or Manager: Norman C. Merrifield-Director Parks & Recreation

E. Accountant: (Comptroller) Carmen Arrieta

F. Attorney: (City Attorney) Lisa Elizando

G. Affiliations: N/A

2. INTERNAL REVENUE SERVICE DOCUMENTATION:

A. Attach current (dated within last 5 years) copies of the following IRS documents:
(1.) IRS Determination Letter or Ruling of tax exempt status under Section 501c3 of the Internal Revenue Service Code. N/A

(2.) IRS Determination Letter of Notice concerning exemption from Private Foundation Status under section 509a of the Internal Revenue Code. N/A

B. If determination of tax exempt status was within 24 months of application, please include form 1023, "Application for Recognition of Exemption." N/A

C. If applicant is a subordinate unit covered by the tax exempt status of central Organization evidencing subordinate status of applicant. N/A

D. Date of last IRS examination of organization October, 2003.

E. Attach concise statement of results of last IRS examination. 2003 Audit-Attached

3. I am aware of the 1969 Tax Reform Act provisions pertaining to Private Foundations.

4. I do not consider the affiant organization to be a "Private Foundation" as defined in Section 509 of the Internal Revenue Code of 1954, as amended.

5. The affiant organization has no reason to believe that its tax exempt status under Section 501c3 or its exemptions from Private Foundation Status under Section 509a of the Internal Revenue Code of 1954, as amended, have been terminated, revoked or adversely affected by any act of the Internal Revenue Service or the affiant organization. N/A
6. The applicant's acceptance of any grant made by The Wolslager Foundation obligates it in the future in every way required by the Internal Revenue Code of 1954, as amended, to cooperate to remedy any condition which caused any grant to become subject to the penalty taxes imposed by Section 4941, 4942, or 4945 of that law.
7. Attach resolution certified by the Board Secretary authoring the request to The Wolslager Foundation for Funds (**City Council Resolution attached, signed by Mayor**)
8. The applicant's acceptance of any grant made by The Wolslager Foundation obligates it to expend grant money solely for the purposes contained in the application. Grant money may not be expended for any other purpose without the expressed, written approval of The Wolslager Foundation. In the event that grant money cannot be expended for the original or an approved purpose, the applicant agrees to return the grant money.

AFFIANT ORGANIZATION

Organization: The City of El Paso

President/Chairman: Joe Wardy, Mayor

The State of: Texas

County of: El Paso

Subscribed and Sworn to before me

By Joe Wardy, President/Chairman of (Mayor) City of El Paso

This 27th day of April, 2004.

Notary Public
My Commission expires _____

Notary Stamp:

Neighborhood Youth Outreach Program

Part-Time Temporary Staff (Rec. Leader III)	37 weeks 25 hours/week @ \$7.41= \$6,854.25
Part-Time Temporary Staff (Rec. Leader II)	37 weeks 20 hours/week @ \$6.59= \$4,876.60
(Field Trip) Buses	\$700.00
(Field Trip) Arranged Tours	\$2750.00
Printing	\$142.27
Office Supplies	\$101.65
Mileage	\$300.00
Recreation Supplies	\$1200.00
Instruction	\$500.00
First Aid Supplies	\$150.00
Food & Beverage	\$300.00
Total Cost (One Site)	\$17,874.77
Recovery of Three Sites	\$53,624.31